

CIVILIAN LEADERSHIP DEVELOPMENT SCHOOL

DAF DEVELOPING TEAM LEADER COURSE

(MAFHRMS428)



ABOUT THE COURSE

The Developing Team Leader Course (DTLC) is a 76-hour program designed to provide foundational and fundamental team leadership skills for civilian personnel who are being developed, or considered for present or future leadership assignments. The course is facilitated, real-time, over six total weeks (includes a Week 0 Orientation) in an eLearning environment and concludes with four days of experiential exercises.

The DTLC uses real-world leadership and problem-solving exercises and requires minor participation from the student's supervisor or appointed mentor. The student and supervisor/mentor must sign a learning contract agreeing to the time and work commitment required to complete the course. The student will accomplish the course in a Home Station Learning duty status (online only; there is NO in-residence portion).

WHAT TO EXPECT

DTLC students can expect to spend an average of 10 hours per week on coursework accomplished through readings/videos and various activities (including live webinar sessions with an instructor and classmates). Instructors monitor students' participation through a learning management system (LMS). To successfully complete the course, students must complete all required coursework and display satisfactory participation.

EACH WEEK CONTAINS THREE ELEMENTS

1. Readings, videos, exercises, and activities contained in a LMS
2. Instructor-led online webinars via .mil MS Teams:
 - Weeks 1 - 4: Tues and Thurs, 2 hour webinars
 - o Must attend one session each Tue & Thur
 - o Absences permissible through precoordination w/instructor(s)
 - Week 5: Mon through Thurs, 3 hour daily webinars
3. Discussion board topics and team assignments

PREREQUISITE

Students *should* have completed the Emerging Leader Course (ELC) (Course ID MAFHRMS421) however there are no formal prerequisites for the DTLC.

SELECTION

The DTLC is managed through the Civilian Leadership Development School (CLDS) at the Eaker Center, Maxwell, AFB, Alabama. The target audience for this course are Air Force/Space Force civilians in the General Schedule (GS) grades GS-9 through GS-12 (or equivalents), there are, of course, exceptions. Enrollment is intended for non-military, non-supervisors or those with little supervisory experience, without PME above the SNCO Level.

SCHEDULE, REGISTRATION, AND EMAIL INQUIRIES

- Search "CLDS" in internet browser or visit <https://www.airuniversity.af.edu/Eaker-Center/CLDS/> then click *Schedule of Classes* or *Leadership Development* on right-side panel
- Send email inquiries to: EakerCenter.FDC.DTLC@us.af.mil

Topics

Week 1

Building Successful Teams

Week 2

Team Communications and Managing Team Conflict

Week 3

Team Relations and Effectiveness

Week 4

Team Credibility

Week 5

Four 3-hour days of experiential exercises